



Senior Project Manager (Construction)
Infrastructure & Planning Services/ Engineering & Capital Works
File #23-P-111

Job Details

Reporting directly to the Construction Services Manager, the Senior Project Manager will lead, coordinate and/or conduct projects/studies to support the engineering and construction activities of the Infrastructure and Planning Services Department. Lead and coordinate Municipal Class Environmental Assessment (Class EA) processes for the City of Peterborough to ensure the planning and design of municipal infrastructure projects meet the requirements of the Environmental Assessment Act. Serve as an advisory resource to other Departments on the Municipal Class EA process. Oversee all aspects of project delivery for assigned IPS projects that are lead by consultants.

Qualifications

Knowledge and experience normally associated with a University degree in Environmental Studies, Sciences, Engineering or a related field and a minimum of 5 years of progressive experience conducting special studies and/or managing major projects to support municipal infrastructure related activities. Professional Engineer would be an asset. Project and/or contract management certificates/courses would be an asset.

Requires: demonstrated experience leading projects and teams through Environmental Assessments and other engineering studies; knowledge of engineering and design principles and standards; knowledge of relevant legislation (e.g. Environmental Assessment Act, Water Resources Act, Municipal Act, Construction Lien Act, Occupational Health and Safety Act etc.); excellent communication skills for making presentations to large groups, facilitating public meetings, directing and guiding consultants, and responding to inquiries of the media and public; extensive experience in contract tendering and administration; excellent leadership, negotiation, and problem-solving skills to successfully guide the work of others including consultants and contractors; advanced report writing skills to prepare formal analysis and recommendations for Council and senior staff; and demonstrated proficiency with a variety of software applications (e.g. GIS platforms, MS Office Suite, PowerPoint etc.). Requires a valid driver's license to fulfil the requirements of the position and the ability to work extended hours to attend evening meetings, as required.

Salary

\$101,002-\$110,402

Application Information

Qualified applicants are invited to submit 1 file containing a résumé and cover letter (ensure your name is in the title of the document), quoting file number 23-P-111 on the file as well as in the subject line, no later than 12:00 p.m. on **Friday, December 15, 2023**, to: recruiting@peterborough.ca

The City of Peterborough is an organization that strives to embrace the spirit of inclusion, diversity, equity and accessibility. We are an equal opportunity employer committed to building an inclusive and barrier-free environment in which all individuals have access to the City's goods, services and facilities. If contacted for an employment opportunity, please advise People & Culture if you require an accommodation.

The personal information submitted for employment is collected under the Freedom of Information and Protection of Privacy Act and will be used to determine eligibility for employment. We thank you for your application but advise that only those selected for an interview will be contacted.

www.peterborough.ca/jobs